

# CALIFORNIA SOCIETY OF TAX CONSULTANTS

## 2014 MOTIONS

1/13/14

Maker of the motion is the Bylaw Committee. The committee moves that the following changes in the CSTC Policies and Procedures be accepted.

**Motion 1:** Symposium Committee makes a motion to schedule the 2016 Summer Symposium in Reno for June 5 through the 8, in 2016. This will be a special event as we will also be celebrating the 50th anniversary of CSTC/ISTC. Passed.

**Motion 2:** Maker of the motion is the Bylaw Committee. The committee moves that the following changes in the CSTC Policies and Procedures be accepted.

P & P, §1(B)(2) – Procedure -The Board will generally follow the meeting procedures established in ~~Roberts Rules of Order~~ Rosenberg's Rules of Order for general board meetings.

P & P, §2(A) 2<sup>nd</sup> ¶, 1<sup>st</sup> sentence - Society will pay transportation, lodging and education of Society President to the Summer Symposium and Tax Bridge Society education events.

P & P, §S(G)last sentence — ~~Society retains the right to withhold the CTEC provider number(s) issued to CSTC for chapters that are more than 3 months behind in any of their required reporting.~~ Society retains the right to withhold the CTEC number(s) issued to chapters that are more than 2 month s behind in any of their required reporting other than educational event sign-in sheets. Chapters who have been assessed a CTEC penalty will not get new numbers until penalty i s paid.

P & P, §6(K) ~~All rights and privileges of membership shall automatically be suspended for nonpayment of dues or failure to report continuing education forty five (45) days after the due date.~~ All rights and privileges of membership shall automatically be suspended forty-five (45) days after the due date for non-payment of dues or failure to submit a completed renewal form.

P & P, §6(L) A member on suspension will lose all member privileges such as member rates for activities, holding office and voting, and will be-assessed \$25 to reinstate membership. **(not approved)**

P & P, §7(C) Copying (max + 10 cents per page)

P & P, §9(1) All property of the Chapter, including bank account s, is property of the Society.

P & P, §9(J) Financial Reports

P & P, §9(J)(2) add Record of 1099s

P & P, §9(K) Education Reporting. There will be a deadline of 3 business days to submit sign-in sheets for education events to the Society office. If a chapter misses the deadline the chapter will be responsible for the CTEC fine as outlined in the P & P.

Reporting As Each Event Occurs:

Educational event speaker material, one (1) copy;  
Educational event speaker biography, one (1) copy;  
Sign-in sheets from educational events, one (1) copy **WITHIN (3) BUSINESS DAYS;**  
Certificate of Attendance-sample one (1) copy;  
Speaker evaluation summary, one (1) copy;  
Notice, flyer or announcement for education programs; and,  
Any additional reports as may be required.

P & P, §11(a) last sentence. Chapter's delinquent (more than two (2) months in arrears) in sending this information to Society will ~~have their portion of member dues (due split) postponed~~ not be given education event numbers until the required Chapter information is brought current.

**Motion 3:** Motion made by the budget committee for a dues increase of \$10. Motion passed with one no vote.

**Motion 4:** Central Valley chapter requests assistance to the May 1<sup>st</sup> and 2<sup>nd</sup> Society Board meeting, travel not to exceed \$500, as long as all the reports have been submitted. Motion passed.

**Motion 5:** San Francisco Bay chapter requests travel assistance to attend the next face-to-face society board meeting, not to exceed \$500. Current balance in the bank is \$1655.58. We anticipate an increase of less than \$50 monthly. Reports are to be up-to-date. Motion passed.

**Motion 6:** San Jose chapter requests travel assistance, not to exceed \$500. Motion passed.

5/2/14

**Motion:** To reinstate Tax Bridge, submitted by Nicole LeBrun of the Long Beach chapter. Reason –once you take away education, it does not come back. 1 yes, all else opposed.

Membership Committee moves that a member shall receive a \$25 credit for dues when enrolling a new member. All in favor – 1 opposed. Passed.

6/1/14                   **Motion:** Agree to authorize a committee of three, headed by Rod Coutts to contract with AMS Marketing & Design to design a membership brochure at a cost not to exceed \$600 to be web ready and print ready. Final payment subject to committee approval of final design. Passed 3 yes 1 no.

7/21/14                   Nicole LeBrun made a motion to change the November 17, 2104 Board meeting to a face-to-face meeting for a full day instead of virtual. Motion passed. Yes votes 17, 3 no votes.

9/29/14                   The motions for travel assistance were approved at the last face-to-face meeting. The chapters approved to receive assistance were San Francisco Bay, Sacramento, Central Valley and San Jose.

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### 2015 MOTIONS (passed)

- 1/12/15 Sacramento chapter needs assistance to travel to the next board meeting. Not to exceed \$500.00. Their bank balance is under \$400.00.
- 1/12/15 San Jose chapter makes a motion to be reimbursed for travel to next board meeting not to exceed \$500, if all reports are up to date. Bank balance is under \$3000.00.
- 1/12/15 Education Committee made a motion to purchase "The Income Tax School" curriculum and designate it as our CSTC fundamentals curriculum and the online (self-study) fundamentals course.
- 1/12/15 Ingrid Chamberlin for the Membership Committee made a motion for society to waive the initiation fee for any person that joins society at the January 16, 2015 seminar in San Jose or January 17, 2015 in San Francisco. Such waiver shall be approved only for the date of the seminar as included in this motion.
- 5/2/15 Technology Committee made a motion unless granted a waiver by the society board, any CSTC chapter that fails to pay the annual internet/web fee, by the due date, shall not be provided any CE course numbers, until such fee is paid.
- 5/2/15 Linda Dong with second from Shari Hardy - Motion: The maximum new member rebate earned, may not exceed the dues amount for the dues year.
- 5/2/15 Membership Committee made a motion that society send congratulatory letters to members, on milestone anniversaries; i.e. 1, 5 year, 10 year, 15, 20 year, 25 year, etc., effective immediately, to be instituted at renewal time.
- 5/2/15 Education Committee made a motion beginning July 1, 2015, all education event attendance reports shall be submitted to Society in spreadsheet format. The Executive Director will provide a template and instructions for submitting the files to each chapter by May 15. Attendance information not submitted in the correct format will be considered not submitted.
- 5/2/15 Membership Committee made a motion that society have a "Bring in Members" contest, whoever sponsors the most members, will receive public recognition.
- 5/2/15 Membership Committee made a motion that we create a, "What Will I Save?" sheet for the membership package, effective immediately. **Postponed**
- 5/2/15 Public Relations Committee made a motion that Society establish a scholarship for an accounting student and announce at all California Colleges. **Postponed**
- 5/2/15 Linda Dong made a motion to disband the Hi Desert chapter effective May 2, 2015.

- 7/20/15 Linda Dong made a motion we set up a scholarship fund in memory of Linda Morlang to be set up with the NSA Scholarship Foundation and to be called the CSTC Linda Morlang Memorial Scholarship Fund.
- 7/20/15 Linda Dong made a motion that we adopt the Carver's Policy of Governance beginning with the 2016 fiscal year and that we set up a task force immediately to work out the details.
- 11/16/15 Linda Dong moved we pay Rod Coutts 15% of all sponsorships and vendors he signs up for 2016. Completion Date 12/31/16
- 11/16/15 Technology Committee moves that the \$15,000 reserve set aside for website development be released to society staff for the purpose of contracting with a new association management, website management, learning management system and development of initial website content.
- 11/16/15 Technology Committee made a motion to update the CSTC logo to a more modern look and create a version for each chapter. Limit of \$400.00 from 2015 Public Relations and Marketing budget.

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2016 MOTIONS (PASSED)

- 1/11/16 New and renewing memberships be given an option to pay dues monthly via Auto debit or auto credit card charge with an additional surcharge.
- 5/14/16 To offer Tax Bridge in 2016 and 2017 in the month of December.
- 5/14/16 Edward Sallee receive Emeritus status for his loyalty to CSTC since its inception 50 years ago. As Emeritus, he would receive a plaque and not be required to pay dues in the future.
- 5/14/16 To pro-rate dues in the 1st year in accordance to when joined. (1st year only.)
- 11/14/16 San Jose chapter asks for reimbursement to attend next board meeting. Our current bank balance is under \$400.00. If we have over \$3,000.00 in our bank account, this request will not be asked for. All reports are in to Society. Roger has not been reimbursed for the last meeting and will not be reimbursed for this meeting. Expenditure limit: Under \$500.00.